

Position Title: Census Field Organizer

Reports To: Census Equity Manager

Duration: March through July, with potential opportunities for continued work

Hours: Up to 32 hours per week on average

Compensation: \$17 per hour. This position requires nights and weekend work hours.

Consideration of candidates will begin immediately after posting and continue until the position is filled.

Organization Description:

APANO (The Asian Pacific American Network of Oregon) is a statewide Asian and Pacific Islander organizing and advocacy group, with a legacy of policy wins and innovative community programs. APANO is a 501c4 organization, affiliated with APANO Communities United Fund 501c3 organization, to achieve our larger vision of a just and equitable world where Asians and Pacific Islanders are fully engaged in the social, economic and political issues that affect us.

Census 2020 Description:

The decennial census is a constitutionally mandated count of all residents of the United States, including immigrants (documented and undocumented), refugees, and Tribal members, and dictates State and federal funding allocation and congressional representation. Many key safety net programs are funded based on census data including SNAP, school lunches, Section 8 housing vouchers, Head Start, Pell grants, short-term rental assistance, medical assistance programs, and more. According to the Census Bureau, Oregon's population has grown by 8.1 percent since 2010. If the current estimates hold, Oregon stands to gain increased federal assistance and an additional congressional seat if we are able to achieve an accurate count in 2020.

Position Description:

The Census field organizer will be a member of the broader Census Field Team at APANO and work closely with the #WeCountOregon campaign. The campaign is a community-led, coordinated statewide campaign focused on engaging Oregon's hard-to-count communities: people of color, immigrants, rural people, children under 5, and renters. #WeCountOregon is working to ensure that the census is equitable, fair, and just and that every Oregonian is counted in the 2020 US Census.

Primary Responsibilities:

- Creating and building relationships with community members through phone and text outreach and door knocking to increase census completion
- Work closely with Census Equity Manager and staff to expand community outreach and contact
- Assist with training or education sessions on Census 101
- Input and manage data and maintain an accurate internal database
- Assist in the census assistant centers as needed

Required Trainings & Support

- Participate in Census 101, Ambassador, Text-to-Count, and Pledge-to-Count trainings
- Participate in VAN (Voter Activation Network), Hustle, Autodialer and other technical trainings

Required Qualifications:

- Ability to work 4-8 hours per day, on scheduled workdays
- Ability to communicate and coordinate with team in English
- Positive, can-do attitude
- Basic computer skills
- Must be on time, drug and alcohol-free during work hours
- Ability to work well in a team setting
- Ability to take direction and feedback
- Goal oriented

The following are a plus, but not requirements:

- Asian and/or Pacific Islander language proficiency
- Familiarity with Census 2020 and Hard to Count Communities
- Previous campaign experience

How to Apply:

Applications should be emailed as a single attached document (PDF preferred) to jobs@apano.org with subject title "Census Field Team".

Complete applications include:

- Cover letter (1-page max) clearly outlining the specific skills and knowledge that you bring to the job and how you are a good fit with the responsibilities of the position
- A resume (2 pages max) with relevant experience, work history, education, and accomplishments
- *[If advanced to finalist stage]* 2 references, with contact information, and your relationship to the reference

For more information, please email jobs@apano.org.

APANO CUF celebrates diversity and is proud to be an Equal Employment Opportunity and Affirmative Action employer. We do not discriminate based upon race, religion, color, national origin, gender (including pregnancy, childbirth, or related medical conditions), sexual orientation, gender identity, gender expression, age, status as a protected veteran, status as an individual with a disability, or other applicable legally protected characteristics.